

Please see page 2 onwards for background to items

16 July 25
Cabinet Member Portfolio Priorities
Reserves Position
Procurement Strategy 2025-2030
SME/VCSE Inclusion 2024/25
10 September 25
Revenue and Capital Outturn 2024/25
Proposals for a Task and Finish Group for 25/26
5 November 25
Council Investment Portfolio
Outturn Performance for the Tax year 2024/25
3 December 25 (moved from 10th)
Staff Survey Results
CIPFA Financial Management Code
14 January 26
Budget Consultation
11 February 26
HR KPI's:
a. Recruitment, Retention and Sickness.
b. Diversity and Inclusion, and Community Inclusion
Distribution of Government funding
25 March 26
Update following Implementation of the Spending, Saving and Council Tax Proposals 25/26
Learning & Development
Home to School Transport
2026/27
Cabinet Member Priorities
Task & Finish Group
Outturn Performance for the Tax year 2025/26
Reserves Position

SB1 Work Programme 2025/26

Date	Title	Detail	Cabinet Member/ Lead Officer
16 July 25	Cabinet Member Portfolio Priorities	To invite Cllr Brown to identify his priorities for the coming year to identify future items and hold Cabinet Members to account	Cllr Brown
	Reserves Position	Reserves position 23/24 statement – During Q4 (July)	Barry Hastie / Cllr Brown
	Procurement Strategy 2025-2030	The procurement strategy builds on the previous strategy and reflects significant legislative changes.	Cllr Brown / Rob Amor
	SME/VCSE Inclusion 2024/25	First SME and VCSE inclusion report	Cllr Brown / Rob Amor
10 September 25	Revenue and Capital Outturn 2024/25	Update following on from the final revenue and capital outturn position for 2024/25, and reviews treasury management activity and 2024/25 - Following Council in September. An opportunity to look in further detail of the position	Barry Hastie / Cllr Brown
	Proposals for a Task and Finish Group for 25/26	Discussion with Members of the Board regarding potential topic areas for Task and Finish Group Review for 25/26	
5 November 25	Council Investment Portfolio	Update on risk and returns - Income figures to be provided in future reports relating to companies owned by the Council.	Barry Hastie / Phil Helm / Cllr Brown
	Outturn Performance for the Tax year 2024/25	To look at Council Tax collection rates	Barrie Strain / Cllr Brown
3 December 25 (moved from 10th)	Staff Survey Results		Susanna Chilton Cllr Brown
	CIPFA Financial Management Code	At their meeting last year the Board agreed to consider this on an annual basis	Phil Helm Cllr Brown

Date	Title	Detail	Cabinet Member/ Lead Officer
14 January 26	Budget Consultation	An additional meeting to allow members to feed into the ongoing Budget Consultation	Cllr Brown / Barry Hastie
11 February 26	HR KPI's: a. Recruitment, Retention and Sickness. b. Diversity and Inclusion, and Community Inclusion	a. To include agency staff and staff sickness – performance reports of sickness and agency use b. Identified at Scroco on the 5th of June following Cabinet Member Portfolio Priorities to also include Workforce KPI's	Cllr Brown Susanna Chilton
	Distribution of Government funding	Investigate adding an item on distribution of Government funding which had been identified in the 2024 Autumn Budget., plus progress on 3-year settlement and parity of funding	Cllr Brown Phil Helm
25 March 26	Update following Implementation of the Spending, Saving and Council Tax Proposals 25/26	Update report on the outcomes and impacts of implementation, be submitted to the Board in 12 months' time. (March/April 2026)	Barry Hastie / Barri Strain Cllr Brown
	Learning & Development		Susanna Chilton Cllr Brown
	Home to School Transport	Progress report on the Home to School Travel arrangements in the municipal year 2025-26 to review the changes and lessons learned ahead of the new procurement round prior to the next academic year. Invite Cllr Kelly as previous chair of T&F Group	Rob Amor / Jeanette Essex Cllr Brown
2026/27			
	Cabinet Member Priorities	Written Briefing Note of priorities to be circulated to the Board ahead of the meeting	Cllr Brown
	Task & Finish Group		

SB1 Work Programme 2025/26

Date	Title	Detail	Cabinet Member/ Lead Officer
	Outturn Performance for the Tax year 2025/26	To look at Council Tax collection rates	Barrie Strain / Cllr Brown
	Reserves Position	To include list of acronyms and their meaning	

Work Programme Decision Flow Chart

